

# Request an Inspection

You can request inspections for your project directly from the MyGovernmentOnline website.

**Step 1:** Log into your MyGovernmentOnline account. Click My Account in the top right-hand of the homepage.



**Step 2:** Go to the My Permits section of your Account Dashboard. On the right side of the project will be a Request Inspection button. Click the button on the particular project that needs an inspection.

My Permits

Find projects associated to your verified phone numbers

View	Jurisdic...	Alias	Project #	Address	Project Name	Status	Issued	Req. Inspec...	...
View Permit	Whoville		2013-1393	218 Cane Break Dr. Thibodaux LA 70301	Walgreen's Redbox	Approved	01-01-1900	Request	✕
View Permit	Whoville		2015-1527	223 Dove Tail Dr Houma LA 70360		Approved	01-01-1900	Request	✕
View Permit	Whoville		2016-1552	Candycane LA 70301		Approved	01-01-1900	Request	✕
View Permit	Whoville		2017-1579	123 CandyCane Lane WHoville LA 70360	Remodel	Completed	01-01-1900	Request	✕
View Permit	Whoville		2019-2099	LA		Completed	01-01-1900	Request	✕

Page 1 of 1 1 - 5 of 5 items

**Step 3:** On the Request Inspection page, you will select the type of inspection you would like performed and the date on which you would prefer it performed. Additionally, you can leave a note for your inspector such as whether you would prefer the inspection in the morning or the afternoon, or any other special instructions they may need to know.

### Request Inspection for Project #2019-2141

Request Inspection

Good Morning - 1!

Inspection Type: \*

Address: \*

Requested Date: \*

Scheduled date is a request only.  
The Jurisdiction may modify the date based on their internal policies that account for the time the request is made, weekends and holidays.  
Please contact the Jurisdiction directly for more information.

Notes

**Step 4:** Click the Add button. If you would like to add more inspection requests, do so now. If you are ready to send the requests to your jurisdiction, click Submit Request(s) to Jurisdiction button to complete your request.

Inspection Type	Requested Date	Requested Action
Combination Open Wall	04/15/2019	Create Inspection Request <input type="button" value="Remove"/>

**WARNING: After all Inspection request have been added you must press the Submit button below for the jurisdiction to receive your Inspection request(s)**

**Step 5:** You will receive a confirmation message. You are now finished with requesting your inspections.